

Program Support Associates, LLC Past Performance

1. **Project Name:** Benefits Administration
2. **Client:** P3S Corporation, 8(a) graduate
3. **Contract Details:**
 - Number: P3S00340
 - Value: \$629,000
 - Duration: Feb 2009 – Nov 2011
4. **NAICS Code:** 524292 - Code for employee benefit plans, insurance claims processing services, insurance funds, claims processing services and more.
5. **Summary of Work:**

Program Support Associates, LLC (PSA) was engaged by P3S Corporation, an 8(a) graduate, to provide comprehensive benefits administration services for over 100 employees covered by the Service Contract Act. The scope of work included the management and administration of healthcare, dental, and 401K benefits. PSA was responsible for ensuring that all accounts were monitored and maintained in compliance with the health and welfare limits as stipulated in the appropriate wage determination within the Department of Labor.

The benefits administration services provided by PSA encompassed a wide range of tasks, including the enrollment of employees in various benefit plans, processing of claims, and addressing any issues or queries related to the benefits. PSA also conducted regular audits to ensure that all benefits were administered accurately and in accordance with the relevant regulations. Additionally, PSA provided ongoing support and guidance to employees to help them understand and make the most of their benefits.

Through meticulous management and attention to detail, PSA was able to streamline the benefits administration process, resulting in improved efficiency and satisfaction among the employees. The successful execution of this project demonstrated PSA's expertise in handling complex benefits administration tasks and their commitment to delivering high-quality services to their clients.

6. **Results:**

PSA ensured contract compliance and helped its client win the recompetete. By meticulously managing the benefits administration process, PSA was able to streamline operations, resulting in significant improvements in efficiency and employee satisfaction. The comprehensive support provided by PSA included regular audits, accurate processing of claims, and ongoing guidance to employees, which helped them make the most of their benefits.

Moreover, PSA's attention to detail and commitment to high-quality service delivery fostered a strong partnership with P3S Corporation. This collaboration was instrumental in enhancing the overall value provided to both the company and its employees. The

successful execution of this project demonstrated PSA's expertise in handling complex benefits administration tasks and their ability to deliver tangible results that positively impact their clients' business operations.

In summary, PSA's involvement in this project not only ensured compliance with the Service Contract Act but also contributed to the overall success and competitiveness of P3S Corporation. The value-added services provided by PSA were key in achieving these outcomes, making them a trusted and reliable partner for benefits administration.